



Intern Application Summer 2022

Thank you for your interest in the **Make It Work (MiW)** internship opportunity through Educated Angels for the 2022 Summer. This opportunity is available to High School juniors & seniors and to College freshmen & sophomores. **All applications are due by: March 21, 2022.** Applications can be submitted in person, by mail or electronically. Please complete the application in its entirety and include the following attachments:

- 1) An essay: Why I want to be an educator **OR** How an educator has influenced me
- 2) Two letters of recommendations

Applicant Information	
Last Name	First Date
Street Address Apt/Unit	
City	State Zip
Phone	Cell Phone
Parent/Guardian	Cell Phone of Parent/Guardian
Email address	Date of Birth
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:	Do you have your own transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No I understand that I am responsible to provide my own transportation each day and that being late or missing work may result in loss of my internship. Student Initials _____ Parent Initials _____
How did you hear about our internship program?	

Please check your availability for Summer Internship Opportunities	Monday	Tuesday	Wednesday	Thursday	Friday
MiW Gala Friday, April 1 st ~ If this event is virtual, attendance is still expected					6pm-9pm This event may be virtual.
Intern Training Dates TBD			9:00am -4:00pm Procedures & planning	9:00am -4:00pm Planning	
Scholarship Opportunity 2-week commitment Dates TBD (late June/mid July)	8:00am -5:00pm Student Contact	8:00am -5:00pm Student Contact	8:00am -5:00pm Student Contact	8:00am -5:00pm Student Contact	12:00m -2:00pm Mentor
SATURDAY, August 6th	MTM Back 2 School Bash	Times: TBD	School Supply Drive	Harker Heights Community Park	

www.educatedangels.org

educatedangels2012@gmail.com

2616 White Moon Dr, Harker Heights, TX 76548

IMPORTANT DATES AND INFORMATION:

Application Deadline ~ March 21, 2022

Interviews ~ March 2022 (dates TBD)

Notification ~ March 28, 2022

MiW Gala ~ April 1, 2022

Intern Training Dates TBD (late June/mid July) from 9:00am to 4:00pm, 1 or 2 days (Working Lunch Provided)

Teaching dates for the 2-week internship will be determined (late June/mid July)

Back 2 School Bash ~ August 6, 2022

INTERN MUST REQUEST SCHOLARSHIP AWARD NO LATER THAN FEBRUARY 17, 2023 (specific instructions will be included during training)

****Interns will have student contact hours Monday-Thursday 8am-5pm (subject to change)**

****Interns will participate in mentoring on Fridays 10am-2pm with mentor staff or representatives.**

****Interns may be required to pass a background check and fingerprinting. These will be done at the expense of MiW, if deemed necessary, however, if Intern fails to complete the Internship, the cost will be billed to them.**

****INTERNS WILL BE RECOGNIZED AT THE MAKE IT WORK SCHOLARSHIP GALA, Friday, April 1st. Their families, friends and teachers are welcome to attend the event. Two tickets will be provided to each Intern. Additional ticket information will be available. **If the Gala is virtual, awardees will be expected to participate virtually to receive their award.****

Areas of Responsibility and Learning Opportunities are as follows:

- 1) Working directly with students
- 2) Learning how to use the TEKS
- 3) Learning how to modify assignments and activities for students with disabilities
- 4) Becoming proficient in using online teaching resources
- 5) Developing lesson plans to meet the needs of all learners
- 6) Learning different classroom management techniques
- 7) Parent Communication Skills
- 8) Organizational Techniques (grading, filing, student portfolios, and basic office skills)

Experience/Education and Skills	
Current employment status: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Not Employed	
Current or most recent paid position held	
Are you currently a full-time student? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please indicate school and concentration:
Level <input type="checkbox"/> HS Junior <input type="checkbox"/> HS Senior <input type="checkbox"/> College Freshman <input type="checkbox"/> College Sophomore	Areas of study:
Do you speak any other languages? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please list language <input type="checkbox"/> Fluent <input type="checkbox"/> Semi-Fluent <input type="checkbox"/> Basic
Computer Skills/Software Used:	

Personal Information
Why are you interested in an internship in our organization?
What specific experience would you like to gain through this internship?
Describe your long-term career goals:

References: Please attach 2 letters of recommendation One (1) from a school counselor, employer or non-related adult One (1) from a teacher (current or past)	
Name	Contact Information (email and/or phone number)

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to an internship assignment, I understand that false or misleading information in my application may result in my release. I agree that my photo and/or video may be used in the program, newspaper, advertising for future events and social media.

Signature:

Date:

Parent/Legal Guardian Disclaimer and Signature

I certify that I have read and reviewed this application with my minor child and his/her answers are true and complete to the best of my knowledge. If this application leads to an internship assignment, I understand that false or misleading information in my application may result in his/her release. I agree that my child's photo and/or video may be used in the program, newspaper, advertising for future events and social media.

Signature:

Date:

Timeline Overview – Please review carefully	Date
Submit completed application packet	March 21, 2022
Interviews will be held	March 2022 (dates TBD)
Notified of Internship	By March 28, 2022
Make It Work Scholarship Gala ~ may be a virtual event	Friday, April 1, 2022
Intern Training	2 days (dates TBD~late June/mid July)
Intern Length	2 weeks (dates TBD~late June/mid July) And B2SB, August 6, 2022
Scholarship Award Requested for Disbursement	No later than February 17, 2023. Full-time enrollment and Verification of Enrollment are required.

You must be able to commit to the Timeline Overview to be considered for this opportunity.

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